



# SMALL COMMERCIAL INCENTIVE APPLICATION

## Commercial Plus Program

For projects installed in facilities with electric demand under 100 kW

For incentive payments of \$1,000 or greater the contractor must submit an Incentive Application along with required worksheets and obtain pre-approval from San Francisco Energy Watch **before** commencing installation of energy efficiency measures. After receiving approval from San Francisco Energy Watch, proceed with installation then submit the completed Installation Verification Form.

For projects requesting incentive payments of less than \$1,000 submit the Incentive Application Form, required worksheets, and the Installation Verification Form after installation is complete.

Date Application Submitted \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

<b>APPLICATION NUMBER</b> <i>For Admin Use only</i>	
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Projected Project Install Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

### CUSTOMER INFORMATION

Customer Name as it Appears on PG&E Bill		Site Contact Name
Customer Phone	Customer Fax	Site Contact Phone
Address at which measures are being installed		San Francisco Zip Code
Customer Address as it Appears on PG&E Bill (if different than above)		Customer Email

### UTILITY ACCOUNT INFORMATION

PG&E Account Number	Electricity Rate Schedule <input type="checkbox"/> A1 <input type="checkbox"/> A6
Electric Service Agreement ID (SAID)	<input type="checkbox"/> A10 <input type="checkbox"/> E19 <input type="checkbox"/> E20 TOTAL DEMAND _____ kW If multi-tenant building, AVERAGE DEMAND* per tenant _____ kW
Gas Service Agreement ID (SAID)	<b>IF DEMAND IS 100 kW or greater STOP, YOU MUST USE LARGE COMMERCIAL APPLICATION</b>

\* Average Demand = Total Demand / number of tenant spaces in the building

### CONTRACTOR INFORMATION

Company Name		Contact Name
Office Telephone	Cell Phone	Email
Make Check Payable To		

### PROJECT TYPE – Please check ALL that apply and attach appropriate WORKSHEET(S)

<input type="checkbox"/> WORKSHEET A – LIGHTING	<input type="checkbox"/> WORKSHEET B – HVAC	<input type="checkbox"/> WORKSHEET C – FOOD SERVICE EQUIPMENT	<input type="checkbox"/> WORKSHEET D – REFRIGERATION	<input type="checkbox"/> WORKSHEET E – COMPUTER CONTROLS
<b>TOTAL INCENTIVE REQUESTED</b>			<b>\$</b>	
Sum each total from the Attachment Worksheets				

Due to differences in rounding, the incentive calculated on this application may differ slightly from the final incentive paid. You will be informed of any such changes once your application has been processed.

Please call **866-540-SFEW (7339)** for questions regarding completion of this Incentive Application.



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### BUILDING TYPE – PLEASE CHECK ONLY ONE

<input type="checkbox"/> OFFICE – SMALL (UP TO 10,000 SQ. FT.)	<input type="checkbox"/> PRIMARY SCHOOL	<input type="checkbox"/> MOTEL (UP TO 30,000 SQ. FT.)	<input type="checkbox"/> RETAIL – SMALL (UP TO 8,000 SQ. FT.)	<input type="checkbox"/> STORAGE - UNCONDITIONED
<input type="checkbox"/> OFFICE – LARGE (OVER 10,000 SQ. FT.)	<input type="checkbox"/> SECONDARY SCHOOL	<input type="checkbox"/> HOTEL (OVER 30,000 SQ. FT.)	<input type="checkbox"/> RETAIL – LARGE (OVER 8,000 SQ. FT.)	<input type="checkbox"/> STORAGE - CONDITIONED
<input type="checkbox"/> RESTAURANT SIT-DOWN	<input type="checkbox"/> COMMUNITY COLLEGE	<input type="checkbox"/> COMMUNITY FACILITY – 1 SHIFT	<input type="checkbox"/> RETAIL - 3 STORY LARGE	<input type="checkbox"/> STORAGE - REFRIGERATED
<input type="checkbox"/> RESTAURANT FAST FOOD	<input type="checkbox"/> UNIVERSITY	<input type="checkbox"/> COMMUNITY FACILITY – 2 SHIFTS	<input type="checkbox"/> ASSEMBLY	
<input type="checkbox"/> GROCERY	<input type="checkbox"/> CLINIC	<input type="checkbox"/> HOSPITAL	<input type="checkbox"/> MANUFACTURING	

### REQUIREMENTS

- Contractor must be enrolled in the San Francisco Energy Watch Multifamily and Commercial Plus Programs as a Participating Contractor.
- Contractor must provide an original signed Incentive Application Form, and a Site Access Agreement signed by the customer allowing access for pre- and post-installation verification by San Francisco Energy Watch.
- Eligible equipment must be: (1) new (not used or rebuilt); (2) purchased by the customer (not leased); and (3) installed in a facility receiving electric and/or natural gas service from Pacific Gas & Electric Company, located within the City and County of San Francisco.
- Contractor and customer must agree to quality assurance site visits made by San Francisco Energy Watch to confirm that the installation is complete and that installed equipment meets required specifications.
- Contractor and customer have not received incentives from any other energy efficiency program for the installed equipment.
- Incentive payments for the project may not exceed the cap of 100% of project cost.
- Only projects completed after January 1, 2010 and before November 30, 2012 are eligible for incentives.
- Incentive funds are limited and subject to change without notice. Completed Installation Verification Form along with itemized invoices for all equipment should be submitted within 30 days of project completion and must be submitted no later than December 31, 2012.
- San Francisco Energy Watch reserves the right to publicize contractor's participation in the Multifamily and Commercial Plus Programs unless contractor specifically requests otherwise.

### CONTRACTOR SIGNATURE

I certify that the information listed in this application is correct and that the stated energy efficiency measure(s) will be installed at the site listed above as part of the San Francisco Energy Watch Multifamily and Commercial Plus Programs.

By the signature below I certify that I have not accepted any financial incentives (i.e., incentives offered by Pacific Gas & Electric or any other energy-efficiency program towards work that is covered by this application) from a source other than San Francisco Energy Watch for the measures in this project.

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*Company representative (print)*

*Signature*

*Date*

### MAKE SURE YOUR COMPLETE APPLICATION INCLUDES:

- This form, filled out completely and accurately
- Applicable Incentive Worksheets Attachments A-E
- Engineering calculations and report for all calculated refrigeration measures, when applicable
- Completed Site Access Agreement
- All required signatures

### PLEASE MAIL COMPLETED APPLICATION TO:

Rahul Young  
 ICF International  
 620 Folsom St, Suite 200  
 San Francisco, CA 94107  
 Fax: (415) 677-7177  
 Email: sfenergywatch@icfi.com

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